

# Maharashtra State Power Generation Company Limited



## Nashik Training Centre

(CEA recognized & ISO 9001:2015 Certified institution)

Office of: The Chief General Manager (HR-Training)

Nashik Training Centre, Chummary-II, Eklahare, Nashik-422105

Ph: 0253-2810069/70 Email: ntc@mahagenco.in, Fax: 0253-2810613



No.: CGM(HR-Trg)/NTC/2018-19/Courses/Sep-18/

Date:

No - 0318

14 AUG 2018

To,

The Chief Engineer, **Mahagenco,**

(O&M) **Nashik/Bhusawal/Parli/Uran/Koradi/Chandrapur/Khaparkheda/Paras**

(Project) **Bhusawal/New Parli/Khaparkheda/Koradi/Chandrapur**

(Hydro), **Mahagenco, Mumbai/KGSC, Pophali**

(Civil), Civil-I/ III, **Mahagenco, Mumbai, Civil-IV, Bhusawal**

The Chief Engineer (Works)/(RCD)/(Stores)/(CP)/(Tech)/(P&P)/FMC/CEHSU **MSPGCL, Mumbai**

The Chief General Manager (Finance)/(Accts)/(Security)/(IT), **MSPGCL, Mumbai**

The Dy. Chief Engineer (TIC) **Nagpur**

The Suptdg. Engineer (Hydro), **Mahagenco, HPC, Pune/Nashik**

The Chief Engineer(Regional Solar)Nashik

The Chief Engineer(SPGD Project)H.O.Mumbai

**Sub.: Schedule of Training Courses planned at NTC, Nashik in the month of Sep-2018.**

It is requested to nominate the participants for the Refresher Training Courses planned at Nashik Training Centre (NTC), Nashik in the month of **Sep-2018:**

- 1. 18 to 19 Sep - 18 :** 2 Days RC on "Finance & HR Matters" for Engineers & Chemists.
- 2. 25 to 27 Sep - 18 :** 3 Days RC on "Excellence in M.S.Office & Internet" for All Staff.

Minimum allocation of nominations is as follows for the above courses.

Stations	NTPS	BTPS	Parali TPS	Uran gas	HPC, Pune	HPC, Nashik	HO	Pophali	Total
Quota	6	6	3	2	2	2	3	3	25

Other offices may nominate as required. Please arrange to intimate the names of the participants to this office in advance on [cgmtrg@gmail.com](mailto:cgmtrg@gmail.com). Kindly ensure mentioning of **CPF numbers, SAP IDs and mobile numbers** of nominees in the nomination letters.

Participants may please be directed to report at Nashik Training Centre (NTC) on **respective date not later than 09.00 A.M.**

Kindly note the following points about **conduct of the courses at NTC:**

- 1) These courses are residential, Bachelor accommodation will be provided at Trainee Hostel of NTC.
- 2) The sessions may extend beyond the stipulated time.
- 3) The participants will **not be relieved** for any personal or official work during the training.
- 4) The course will **not end before 17:30 Hrs.** on last day of the course. Return reservations shall be made by the participants accordingly.

  
**Chief General Manager(HR-Trg.)**  
**Nashik Training Centre, Eklahare**

**Copy s.w.r. to:**

1. The Director (Operations), Mumbai.
2. The Director (Projects), Mumbai.
3. The Director (Finance), Mumbai.
4. The ED (O&M-I & II)/ ED(Project)/ ED(HR) / ED(IT), Mumbai.

**Copy f.w.c. to:**

1. The Chief Engineer (Trg.), KTC, Koradi.
2. The General Manager (HR), Dharavi, Mumbai.

**Copy to:**

1. All TSC Coordinators, Dy.EE(Trg), H.O., Mumbai.
2. AE Training Cell HO, Mumbai.